

*Town of Otis*  
**Select Board/ Board of Health**  
**Meeting Minutes**  
*Conference Room, 1 North Main Rd., Otis, MA*  
**Tuesday, Apr 28, 2026, at 6:30 PM**

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: Apr 28, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84256442985?pwd=BanGMsHjuDW9rbrqD9z83pPqLL3QI6.1>

Meeting ID: 842 5644 2985

Passcode: 511014

**Attendance:** Gary Thomas, Larry Southard, Terry Gould, Brandi Page, Sue Brofman, Lisa D’Orazio, B.J. O’Brien, Jim Wilusz, Kris McDonough, Denise Hardie, Tim Lee, Matt Puntin, Joktan Torres, Maria P. and Stacey Schultze. On Zoom: Michael.

**Call to Order:** 6:30 PM.

**Approval of Minutes:** The minutes from Apr 14<sup>th</sup> were approved as written.

**Bartow’s Trailer Park:** Jim Wilusz gave an overview of the events to date. The property was purchased in 2022 with no Title 5 done at the time of the closing. In 2024 this was identified and a Title 5 was done. The system failed and another separate system was identified in the rear. The rear system was failed as well because there was no file or inspection when it was installed. Currently the owners have hired SK Design and are working to put in a new system. There are 11 trailers on the property which house 12 people. They have requested a two year extension due to the cost. There was discussion of safeguards that need to be established before the Board would grant the extension. Jim and Matt confirmed what those should be and will be back for the May 27<sup>th</sup> meeting. It was agreed no additional people should move onto the property until the new system is in.

**Police:** Kris presented surrounding rates for police details and asked the Board to consider increasing our rate to stay competitive. Gary made a motion to increase the detail rate to \$70 and the cruiser rate to \$35. Terry seconded and the motion passed, vote 3-0. Brandi had the 3 year agreement for the shared Police Chief from Becket. The Board was all in agreement to continue and has been very pleased with how beneficial this has been for Otis and our department. Board members will sign and the original will go to Becket for signatures.

**Constable Rate:** The constable had requested an increase for postings. Lyn submitted a letter and it was agreed to go to \$50 from \$25. Larry made a motion to increase the rate to \$50. Gary seconded and the motion passed, vote 3-0.

**FRRSD Budget:** Tim Lee presented the FY27 budget for the Board. He explained the financial challenges this year and broke down how the assessment to the towns is calculated. Terry thanked the District for doing a responsible job with their budget and expressed concerns at the reduced contingencies the District has.

**Appointments:** We have begun to receive interest for the Master Plan Steering Committee. Terry made a motion to appoint Dave Donahue, Travis Ward and Larry Gould. Larry seconded and the motion passed, vote 3-0. Brandi will draft the appointment letters and they will need to be sworn in.

**Annual Town Meeting Warrant:** The Board had reviewed the draft of the annual town meeting warrant and didn't have any concerns or additions. The meeting will be at the Farmington River Elementary School this year. The Board members and Finance Committee members all signed the warrant.

**Recent & Upcoming Events:** Clean-up Day went well. Otis Celebration Day is planned for June 13<sup>th</sup>. Stacey asked the Board if there was a possible location for a tree Revitalization plans to buy and have residents put their wish for the Town on. They would like to plant it afterwards. It was agreed a small flowering tree would be ideal for the East Otis Schoolhouse site.

**Review & Approval of Warrants:** Payroll and vendor warrants are on the table for signature.

**Not Anticipated by the Board:** None.

**Adjourn:** At 7:53 PM.